



Board of Education of Cecil County
Elkton, Maryland

Agenda Item Details

Meeting	Apr 13, 2022 - Board of Education of Cecil County Meeting
Category	5. New Business
Subject	5.16 Bid 22-12: Multifunction Copiers and Print Management
Access	Public
Type	Action
Recommended Action	Superintendent's Recommendation: I recommend that the Board of Education of Cecil County approve the bid from Toshiba America in the amount of \$404,711 annually for Copiers and Print Management.

Public Content

The purpose of this solicitation is to select a company to provide equipment, services and supplies (other than paper), for 99 new photocopiers systemwide. In addition, a reduced fleet of approximately 160 existing CCPS laser printers will also be serviced for supplies and repairs. This three (3) year contract has allowed CCPS to consolidate two separate contracts. Savings will be realized from this combined effort through the use of print management software used to direct printing jobs to the most efficient machine based upon pre-established parameters.

Each school will have one new color copier with a fax machine and a predetermined number of large copiers as ascertained from past usage data. The contract has provisions to adjust machine deployment at schools where warranted. The Multifunction Copiers and Print Management will be funded annually through general operating funds. The contract period begins July 1, 2022.

Administrative Content

Motion & Voting

Superintendent's Recommendation: I recommend that the Board of Education of Cecil County approve the bid from Toshiba America in the amount of \$404,711 annually for Copiers and Print Management.

Motion by Dianne L Heath, second by William H Malesh.

Final Resolution: Motion Passed

Aye: Christie L Stephens, Diana B Hawley, Dianne L Heath, William H Malesh